

# Submission Policies for Keystone Rising Leaders Conference 2025

## Attendance and Conference Registration

All presenters are required to register and attend the Keystone Rising Leaders Conference 2025.

The costs associated with attending the conference, including registration, travel, and housing, are the responsibility of individual presenters. The conference registration fee is 150 RMB.

## Publication Materials

If your session proposal is accepted, your session title and abstract may be edited to fit within KRLC's style guidelines by the Annual Conference Committee and/or KRLC staff.

## Presenter Limits

There is no restriction on the number of proposals an individual can be part of. However, KRLC maintains a policy that limits each individual, regardless of their role, to **presenting in no more than two conference sessions**. The number of presenters included in a proposal should align with the requirements of the selected format:

- **50-minute session presentations:** Up to four individuals, including the Chair.

## Noncommercial Policy

The Keystone Rising Leaders Conference programs are designed as educational and collaborative learning experiences. Under no circumstances should a workshop, session, or presentation be used to promote personal interests, products, services, or organizational agendas. **All proposals should focus on advancing student leadership, global competence, and actionable solutions aligned with the conference theme.**

## **Commitment to Diverse Perspectives**

The Keystone Rising Leaders Conference Committee values inclusivity and expects all proposals to reflect an understanding of the diverse backgrounds, experiences, and learning needs of participants. Proposals should integrate a variety of perspectives to foster meaningful discussions and ensure the content resonates with a wide range of student leaders.

## **Evaluation Rubric and Review Process**

Reviewers will evaluate 5–15 proposals, depending on the topic area, with the final selections made by the Keystone Rising Leaders Conference Committee (KRLC Committee).

Download the Review Rubric

Each proposal will be rated on a scale of 1–5 based on the following criteria:

1. Alignment: How well do the title, abstract, and learning objectives align with each other and with the conference theme?
2. Effectiveness of Format: How likely is it that the chosen format and delivery methods will enable participants to achieve the stated learning objectives? Does the proposal include appropriate audience engagement strategies?
3. Presenter Expertise: How knowledgeable and credible are the presenter(s) on the topic?
4. Relevance and Impact: Given the limited number of program slots and the high volume of proposals, how compelling is the session? Would you attend or recommend someone attend this session?

These criteria ensure a thoughtful and balanced selection process that prioritizes quality, relevance, and participant engagement.